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|  | **Term 1****See Assessment Calendar** | **Term 2****See Assessment Calendar** | **Term 3****See Assessment Calendar** | **Term 4****See Assessment Calendar** | **Term 5****See Assessment Calendar** | **Term 6****See Assessment Calendar** |
| School Monitoring Activities | SEF Summary to inform Draft Way Forward School Development Plan AppraisalHT monitoring mornings: MATHS (focus: session and responsive intervention-keeping up, feedback, depth, fluency, reasoning, problem solving)Provision mapping for all FSM/PPG pupils with Class teacher and HoSEYFS Baseline Assessment recorded on Early Excellence/Essence EYFS baseline judgements moderated as Academy team. Cohort strengths/Areas to be developed identified - updatePupil Progress Meetings (Snack and Chat) with all FSM/PPG pupils with Head of School after HoS monitoring morningDiscussion of initial SATs analysis - identify implications for learning and teaching.Cohort profilesPupil Premium – Impact report to Trustees Governors and Parents (Website). Rationale and implementation plan using Keys to Success DataSports Premium – Impact report to Trustees/Governors and Parents (Website) Rationale and implementation planCH HOSParents Evening/ Consultation Meetings Monitoring of RWI AG Home school agreement reviewStatutory Policies OFSTED CHECKLIST by Leadership Team and IT coordinator.MTP/LTP planning scrutiny by Assessment/Curriculum Learning Walk(s) Developmental questioning stretch and challenge(Depth and Mastery) | Way Forward School Development Plan – impact reviewINSTEAD Inspection Day RAISE AnalysisFFT Analysis Governor DashboardFull Report to Governors and Staff – Update website with validated information Teaching and Learning Reviews (Update Teacher profiles) HT AppraisalVision evening for parents – presenting the WFAP EYFS End of Autumn 2 Pupil Progress report – update Action plansEYFS Planning scrutiny: Boys writing – planning for challengeSENCO – Impact of provision mapsSENCO – Learning Walks intervention and use of TasSENCO health checks – Pupil Progress and Provision mappingMTP Curriculum Planning scrutiny MODERATION: PAGs RWMSubject LeadersManagement PAG: Tracking pupil progress and vulnerable groups: Data dashboardsSPAG/RWI – Learning WalkSkills sessionsCurriculum and Assessment – Autumn Term Evaluation Report Executive Headteacher: Appraisal – Target settingInclusion Policy – Local Offer Leadership Team – Book scrutiny and monitoring feedback from the learning teamsAudit of pastoral information/teacher comments by class teachersEnvironment – display auditLeadership Report to LGBPE/Sports Coach QA ObservationsOFFICE/PO Appraisal Leadership Team – Book Scrutiny: Marking, challenge, presentation and feedbackTermly Pupil Premium/Provision maps discussion at Leadership Team Meetings Statutory Targets agreed and ratified.H&S Premises WalkLearning Walk(s) Feedback and presentationIntervention PPG | Executive HT formal observationsEYFS Moderation – End of Term 3Appraisal – Clerk to GovernorsPupil Progress meetingsHT monitoring /afternoons: (focus: Stretch and Challenge, Feedback)Governor handbook review: TOR, SOD, Monitoring scheduleMTP planning scrutiny by Assessment/Curriculum MODERATION: PAGs RWMSubject LeadersAsset Management and Compliance RecordHealth and Safety learning walk at each site with Premises Officer – Risk Assessment scrutiny SENCO health checks – Pupil Progress and Provision mappingLeadership Team – Book Scrutiny : Marking, challenge, presentation and feedbackReview of HomeworkUpdate More Able/G&T Records for each Class/Cohort)Leadership Team – Book Scrutiny Science:Marking, differentiation, presentation and feedbackBefore and After School Club –Evaluation reportMonitoring of Early reading L&S/ RWI, Spelling and reading rotation activitiesSkill session Learning WalkExternal review of GovernanceLearning Walk(s) Use of IT | Way Forward School Development Plan – impact reviewINSTEAD Monitoring Day Teaching and Learning Reviews (Update Teacher profiles) Management PAG: Tracking pupil progress and vulnerable groupsSchool Nurse Audit – Health ReportModeration Y2/Y6 Exemplification materialsSPAG Learning WalkLA EYFS Monitoring visitMTP planning scrutiny by Assessment/Curriculum lead MODERATION:Leadership Team using exemplification materials and PAGsPPA/Enrichment – ObservationsLeadership Team – Book Scrutiny Projects Marking, challenge, presentation and feedbackParents Evening/Consultation Meetings: Target setting & progress updates (Pupil Progress Profiles) Leadership Report to LGBLearning Walk(s) Developmental questioning stretch and challenge(Depth and Mastery)Intervention PPG | MTP planning scrutiny by Assessment/Curriculum EYFS Planning scrutiny: Boys literacy, planning for purposeful play, and challenge EYFS ModerationMODERATION: PAGsRWM Pupil interviews and book scrutiny: Leadership TeamSENCO health checks – Pupil Progress and Provision mappingPupil Progress Meetings Behaviour/Challenge, Engagement Learning WalkParents Survey – Impact of Social MediaPupil Attitude Survey by School councilBUDGET: Staffing structures and final budgetHealth & Safety Premises Walk Learning Walk(s) Feedback and presentation | Way Forward School Development Plan – impact reviewAppraisal – Final review: Update Teaching Profiles and recordsLTP/MTP curriculum planning scrutiny by Assessment/Curriculum lead – Curriculum ReviewSummer Term 1/2 EYFS data: QA judgementsManagement PAG: Tracking pupil progress and vulnerable groups including Moderation and updating of data dashboards.*Initial SATS Analysis – Implications for Learning and Teaching* Data report EYFS, KS1, KS2. Data dashboardsEnd of year SEF summary for Trustees, Governors and ParentsRE / CAOW: Section 48 Language and Music observationsPE / Sports strategy reviewPupil Premium Report – Impact and next steps (linked to EEF research)Annual Reports to Parents Website/Prospectus updatedInitial Intervention/Provision Map Constructed for 2015/16SEF Summary – Leadership reprt to Govs et alDraft WFAP createdCPD review and report: impact of trainingBUDGET presentation Safeguarding Audit: GovsPupil Attitude Survey by school councilLearning Walk(s) Use of ITIntervention PPG |
| Subject monitoring | Maths & Literacy Teams | Maths & Literacy Teams | Science (Maths Team) & IT (Literacy Team) | Maths & Literacy Teams | Maths & Literacy Teams | RE CAOW & PE ML/SS |
| Draft *Focus* | * Fine-tune practice and pedagogy to ensure consistency of provision across the school
* Stretch and challenge our high attaining and disadvantaged pupils.
* Increase teacher/teaching assistant subject knowledge to fully develop their understanding of Mastery and Deep learning across all subjects.
* Provide our pupils with more incisive feedback to ensure visible, rapid progress and enable pupils to know how to improve their own learning (marking).
* Check pupils’ understanding more systematically and effectively before, during and after lessons.
* Use questioning more skilfully to probe pupils’ responses and then reshape tasks and explanations so that pupils better understand new concepts - ensure demanding questions provoke deep and thoughtful responses.
* Strengthen our pupils’ ability to reason, explain and solve complex problems in maths and reading.
* Ensure practice, consolidation and variation plays a central role in developing fluency, reasoning and problem solving in maths.
* Use teaching sequences to introduce subject content more progressively and provide dedicated time to embed knowledge, understanding and skills securely – working independently and collaboratively across the curriculum.
* Ensure teacher modelling and demonstration carefully scaffolds and layers learning in these teaching sequences.
* Ensure independent activities are expertly matched to clear learning objectives.
* Consider how we can use emerging technologies to further enhance engagement and progress.
* Develop more reflective practice through lesson study and coaching.
* Continue to have high expectation in terms of productivity and presentation.
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| Lines of enquiry | MATHS* Why is our maths achievement low compared to other subject areas? Is this a developing trend?
* What is the impact of our responsive intervention sessions?
* Has the new timetable changes been implemented effectively? What is the impact of this change?
* Why didn’t any of our pupils attain a high score (greater depth) in mathematics?
* What impact has the new approach to planning and the introduction of the new progression line had on pupil progress?

LITERACY* Why are our reading achievements low compared to previous years? Is this a developing trend?
* Why are disadvantaged pupils attaining and achieving lower than all pupils?
* What is the impact of our new timetable changes on spelling, reading comprehension and the curriculum?
* What has been the impact of our teacher day?
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| Policies | Governors HandbookScheme of DelegationTerms of ReferencePay PolicyAppraisal Capability policyPupil premium policySports Premium Strategy,Asset register / inventory report | Admissions PolicyInclusion Policy – Local Offer | Attendance Policy and PlanAcademy Health and Safety Policy | Accounting PoliciesTrustee expenses | Pupil behaviour & Exclusions PolicyComplaints policyReview Disaster Management PlanBusiness Continuity PlanCharging policy | Child Welfare and Safeguarding Policy to include recruitment and selection.Code of conduct (as part of the safeguarding policy)Curriculum/Assessment PolicyAcademy trips policyCPD Policy |
| Head Teacher Meetings | * Lesson observation discussion/monitoring
* Appraisal targets/Teacher and TA profiles
* Action Plan reviews – Peer evaluations
* Pupil Premium strategy review
* Sport Strategy review

- Academies: G&T Challenges, Disadvantaged/PPG, Art Exchange, ILA/DARE Award, Festivals, Writing/History exchange.- Networks: SENCO, DHT – Senior Teacher, EYFS, ENG/MATHS, IT | * Data analysis – peer interrogation (2 sessions)
* Leadership report
* Book scrutiny/moderation KS1

INSTEAD and peer report (coordinator involvement) | * Action plan – peer reviews
* Focussed joint lesson observations with senior teachers
* Book scrutiny/moderation KS2

s | * INSTEAD and peer report (coordinator involvement)
* Leadership reports
 | * Action plan – peer reviews
* Focussed joint lesson observations with senior teachers
* Book scrutiny/moderation
 | * SEF
* Pupil Premium Review
* Action Planning
* Section 48
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| Staff meetings | * Cohort profiles x2
* Learning teams x2

-Data and action planning-monitoring schedules-Who, what, why, etc* Criteria for PaAGs
* Parents evening
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